



## Employment Application

- Are you friendly, energetic, outgoing?
- Can you talk to people easily?
- Can you smile?
- Good Communicator?
- Are you Reliable and can be flexible?

If you can answer yes to the above questions BoB's would like you to fill out our employment application. BoB's has many employees that have worked here for many years and have a strong commitment to our company. If you have the desire for "Positive" customer service, then we would love for you to be part of our team.

### **INSTRUCTIONS:**

If you need help to fill out this application form or for any phase of the employment process, please call and ask for Sheila and every effort will be made to accommodate your needs in a reasonable amount of time. Jenny's direct phone number is (763) 528-2363.

1. Please read "**APPLICANT NOTE.**"
2. Complete both sides of this form.
3. Print clearly; incomplete or illegible applications will not be processed.
4. The **DISCLOSURE & RELEASE AUTHORIZATION** on page four is required. The information will be kept confidential.
5. When the forms are completed, please return to the customer service counter. Sheila (Director of Operations) will review the application.

7620 UNIVERSITY AVE  
FRIDLEY 763 571-6620  
SINCE 1959  
OVER 50 YEARS

[WWW.BOBSPRODUCE.COM](http://WWW.BOBSPRODUCE.COM)  
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**EMPLOYMENT APPLICATION**



TODAY'S DATE: \_\_\_\_\_

NAME: \_\_\_\_\_  
*Last First M.I.*

CURRENT ADDRESS: \_\_\_\_\_  
*Street*

City, State, Zip: \_\_\_\_\_  
*City State Zip*

County: \_\_\_\_\_

Day-time, Home Phone  
( )

Optional or Cell Phone  
( )

**APPLICANT NOTE**

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating employment. All qualified applicants will receive consideration without discrimination because of sex, marital status, race, color, age, creed, religion, national origin, the presence of disabilities, sexual orientation, status with regards to public assistance, or any other characteristic protected by law. Additional testing of job-related skills and for the presence of drugs may be required prior to employment. This application applies only to the position specified. It is considered inactive after 30 days. If at any time after this point you wish to be considered for employment within this company, another application must be completed.

**AVAILABILITY**

Are you legally able to work in the United States?  Yes  No

Will you now or in the future require sponsorship for employment visa status (e.g. H-1B, TN visa status)?  Yes  No  
(if hired, you will be asked to furnish documents to establish identity and eligibility to work in the US).

Which Position are you applying? \_\_\_\_\_

Is your age?  14  15  16  17  18+

What date can you start:  ASAP  2 Weeks  Other \_\_\_\_\_

Which category would you prefer?  Full-time (37+)  Part-time (30-36)  Part-time (10-29)  Seasonal

For which schedules are you available?  Weekdays  Weekends  Days  Evenings  After School  Other \_\_\_\_\_

**EDUCATION**

Please circle highest grade completed: 7 8 9 10 11 12 13 14 15 16 16+

NAME	CITY/STATE	GRADUATE?
High School		
College		
Other		

**JOB-RELATED SKILLS**

**NOTE: Do not fill out any part of this section you believe to be non-job related. Please exclude any information indicative of age, sex, religion, national origin, or disability.**

Please list any other skills; licenses, certificates or organizations that you belong to that may be job-related or that you feel would be of value to this job or company.

## EMPLOYMENT REFERENCES

Your application will not be considered unless every question is answered. Since we will make every effort to contact previous employers, the correct *telephone numbers of past employers are critical.*

<b>MOST RECENT EMPLOYER</b>	Are you currently working for this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, may we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No Was your termination voluntary? <input type="checkbox"/> Yes <input type="checkbox"/> No			(   )
	Company Name	City	State	Phone Number
	From <i>(mon/yr)</i>	To <i>(mon/yr)</i>	Job Title	Supervisor's Name
	Duties <input type="checkbox"/> Annually <input type="checkbox"/> Hourly \$ _____ Pay Reason for Leaving			
<b>SECOND MOST RECENT EMPLOYER</b>				(   )
	Company Name	City	State	Phone Number
	From <i>(mon/yr)</i>	To <i>(mon/yr)</i>	Job Title	Supervisor's Name
	Duties <input type="checkbox"/> Annually <input type="checkbox"/> Hourly \$ _____ Pay Reason for Leaving			
<b>THIRD MOST RECENT EMPLOYER</b>				(   )
	Company Name	City	State	Phone Number
	From <i>(mon/yr)</i>	To <i>(mon/yr)</i>	Job Title	Supervisor's Name
	Duties <input type="checkbox"/> Annually <input type="checkbox"/> Hourly \$ _____ Pay Reason for Leaving			

## REFERENCES

Include only individuals familiar with your work ability. Do not include relatives.

NAME	ADDRESS/PHONE	YEARS KNOWN/RELATIONSHIP
1.		
2.		
3.		

## CERTIFICATION

I certify that I have read and understand the applicant note on page one of this form and that the answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge and belief. I understand that any false information, omission or misrepresentations of facts called for in this application may result in rejection of my application or discharge at any time during my employment. I also understand that the use of illegal drugs is prohibited during my employment. If company policy requires, I am willing to submit to drug testing to detect the use of illegal drugs prior to and during employment. I agree that if I am employed, my employment shall not be construed as being for any definite period of time, but will be for an indefinite period, terminable at will by Company or me.

## RELEASE

Signing certifies and authorizes the company and/or its agents including consumer reporting bureaus to verify any of this information including, but not limited to criminal history and motor vehicle driving records. I authorize all persons, schools, companies, former employers and law enforcement authorities to release any information concerning my background and hereby release any said persons, schools, companies, former employers and law enforcement authorities from any liability for any damage whatsoever for issuing this information.

Applicant Name *(please print)* \_\_\_\_\_  
*First* *Last*

Signed \_\_\_\_\_ Dated \_\_\_\_\_